

**FHES PTO Board of Managers Meeting
AGENDA (9/15/2020), Zoom, 9:15 am**

I. Members Present

Name			Name		
President	Kari Armstrong	✓	VP of Hospitality	Wendy Camamile	
Principal	Zac Percoski		Care and Compassion	Michelle Glazer	✓
Assistant Principal	Caroline Gilbert	✓	Celebrations	Chelsea Slabaugh	
Assistant Principal	Kendra Pickens	✓	New Families	Brooke Kellenberger	✓
Teacher Representative	Amanda Lewis		Teacher Appreciation	Ashley Robinson	
VP of Communications	Krista Antonuk	✓	Teacher Eats	Whitney Oppenheim	
Graphics	Open		Teacher Treats	Ashley Pera	
Legislative	Brian Curry	✓	VP of Volunteers	Joni Hester	✓
News	Courtney Conaway	✓	Book Fair	Kelly Galyeon	✓
Newsletter	Tracey Smith		Fathers of Forest Hill	Adam Parks	
Social Media	Miriam Fruitt	✓	Field Day	Yemi Emerewaonu	✓
Website	Cris Williams	✓	Fine Arts	Megan Hubbard	✓
VP of Events	Lisa Garten		Health and Wellness	Bre Lacey	✓
Charity Basketball	Matt Mitchell	✓	Library	Sarah Howard	
Father/Daughter Event	Jenaleigh Bingham	✓	Room Parents	Katie Gabb	✓
Grandparents' Night	Toni Nygren	✓	SPED Awareness	Open	
Mother/Son Event	Maura Parks		Secretary	Jennifer Chow	✓
Pancake Breakfast	Erica Miller		Treasurer	Karen Van Steenberg	✓
VP of Fundraising	Courtney Browning	✓	Assistant Treasurer	Laurie Wissman	✓
Auction	Shawn Irving		Parliamentarian	Melissa Salazar	✓
Donation Drive	Ginger Wilkerson	✓	Guest Speaker: GEF Executive Director	Robyn Rudisill	✓
FUND Development	Jenny Davis	✓		Stacey DiLove	
Membership	Sarah Horrell				
Spring Fundraiser	Anna Moore	✓			

II. Welcome: Kari welcomed everyone and called the meeting to order at 9:15am

III. Approval of August minutes

- a. No changes, Karen first, Cris Williams second

IV. Principal's report -Kendra Pickens

- a. No news to report
- b. Growing our staff especially in Kindergarten

V. Teacher report

a.

VI. Germantown Education Foundation – Robyn Rudisill

- a. FHES won horse head the top billing for the Color Run \$4480 for the most participants
- b. Treasures for Teachers: Every teacher in district \$100, box of copy paper at International paper, Girl Scout cookies for each teach, exceeded goal
- c. Friends of the Foundation: put a \$1 donation on the water bill and this goes towards Grant money for teachers

VII. Reports

- a. President: nothing to report
- b. Secretary: nothing to report
- c. Treasurer-
 - i. August: Laurie reconciled the numbers for all 3 accounts
 1. Checking:
 - Beginning balance: \$21,235.74
 - Revenue: \$2,042.41
 - Expenses: \$11,814.95
 - Ending Checking balance: \$11,463.20
 2. PayPal: reconciling this now since this account is similar to balancing a typical bank account
 - Beginning balance: \$130.49
 - Revenue: \$2,931.66
 - Expenses: \$1,993.42
 - Ending PayPal balance \$1,068.73
 3. Savings account:
 - New account
 - Transferred \$10,000 out of checking
 4. End balance for checking + PayPal + savings: \$22,531.93
 - 5.
 - ii. If you are using tax exempt form, must use FHES check, cash. If not using tax exempt form-will not be reimbursed the tax
 - iii. Process for submitting reimbursement: PDF and sign or can send into the school front office, have VP sign off
 - iv. Purchases at Walmart: Gave us a Walmart Tax card, contact VP and you can use the tax card for tax exemption

d. Communications

i. Graphics-Stacy

1. Introduced herself and will be helping with personalizing and designing graphics for our school

ii. Legislative-Brian Curry

1. School Board Update

- a. Resolution passed unanimously during last business meeting to urge the state to not proceed with

standardized testing this year for both student and district accountability. Also looking to not use for teacher evaluations. Resolution has been sent on to Nashville

- b. Continuing to adjust to COVID. Frustration mounting among some families with hybrid and virtual learning.

iii. Krista- please send in picture of yourself for the website. It gives us a sense of community, build community.

iv. Reminder to send in newsletter 5pm on Thursday to google groups email

v. Reminder to send pictures and write up for after the event

vi. Upload pictures to google drive folder

e. Events

i. Grandparents' event-Toni Nygren

1. Great first day at CHILL and thank you for all coming out to help

2. Need more reminders and send pictures for Facebook posts

ii. Lisa-appreciate Toni and her work on this event

f. Fundraising

i. Fund development-Jenny Davis

1. Kroger, Amazon Smile, working on Spirit nights

2. \$227 from Mabel's Labels

ii. Donation drive-Ginger Wilkerson

1. Kicked off yesterday-Raised \$2252 so far and about to hit a milestone for kids to win prizes each week
2. \$2500 pajamas, \$5000 Pickens and Gilbert to tricycle around the gym, \$6500 Mr. P human ice cream sundae, \$8000 dunk tank and Mr. P, Office Mike, Coach Stratton by Flash
3. Separate prizes for virtual classes and campus foxes,
4. Participation leads

iii. Membership drive

1. Prizes: Every Friday Flash to deliver a spirit stick and highest participation
2. Virtual fox-Flash will deliver to virtual teacher, and will deliver pizza coupon to virtual foxes
3. Campus first class to 100%
4. Highest participation: Extra recess
5. Current numbers 158 paid memberships, PTO 69.8% membership. Would love for our board to get to 100%
6. The video with the kids was super cute

iv. Courtney Browning-remember to join and donate to PTO, Mabel's Label's

g. Hospitality

i. Care & Compassion-Michelle Glazer

1. Mr. Charles lost his sister-sent him a plant and card to know we were thinking about him
2. Remember to send Michelle anything that she might need to know

ii. Celebrations-Chelsea Slabaugh

1. Ordering AR bendable monster for AR goals for virtual and campus foxes
2. Care packet for the virtual kids-brain eraser and smarties

iii. Teacher Eats

1. Sign up Genius from Whitney Op-teacher and staff lunch on Friday. For beverages, setup and cleanup.

h. Volunteers

i. Room parents-Katie Gabb

1. 100% of the classes covered and finalizing the leads
2. Communication to the room parents coming soon
3. Teacher favorites list: Katie collected all of those sent to Cris Williams and out on the PTO website-parent resources
4. Need link

VIII. Other Business

- a. CHILL-thank you and create something they can post on Facebook or their bulletin board in their store
 - i. Tag in Facebook

IX. Next board of managers meeting: Tuesday, October 20th at 9:15 am

- a. Matt Mitchell offered to have meeting at Orchard and will Zoom meeting, wear a mask and social distance