

FHES PTO Board of Managers Meeting Minutes

FHES Cafeteria

November 19, 2019 at 9:15am

I. Members Present/Absent:

Name			Name		
President	Kari Armstrong	✓	VP of Hospitality	Ashley Pera	
Principal	Zac Percoski	✓	New Families	Wendy Camamile	✓
Assistant Principal	Kendra Pickens	✓	Teacher Appreciation	Ashley Robinson	
Teacher Representative	Amanda Lewis		Teacher Treats	Sarah Naffziger	✓
Parliamentarian	Chelsea Slabaugh	✓	VP of Volunteers	Melissa Salazar	✓
VP of Communications	Krista Antonuk	✓	Fathers of Forest Hill	Matt Mitchell	✓
News	Joni Hester	✓	Field Day	Laurie Wissman	✓
Newsletter	Tracey Smith		Fine Arts	Robyn Pela	
Social Media	Miriam Fruitt		Health and Wellness	Sara Carr	
VP of Events	Lisa Garten	✓	Library	Brianne Davis	
Book Fair	Jennifer Stewart		Room Parents	Sarah McMaster	✓
Father/Daughter Event	Jenaleigh Bingham		SPED Awareness	Leslie Mitchell	
Grandparents' Night	Toni Nygren		Secretary	Jennifer Chow	✓
The Foxtail Fling	Ginger Wilkerson	✓	Care and Compassion	Adrienne Berry	✓
Spring Fundraiser	Anna Moore		Legislative	Brian Curry	✓
Mother/Son Event	Maura Parks	✓	Membership	Emily Oppenheim	✓
Pancake Breakfast	Courtney Browning	✓	Membership	Cris Williams	✓
VP of Fundraising	Karen Van Steenberg	✓	Treasurer	Carmen Henson	✓
Donation Drive	Denise Stumph		Assistant Treasurer	Natalie Stickle	
FUND Development	Jenny Davis	✓			

II. Welcome: Kari welcomed everyone and called the meeting to order at 9:15am

III. Approval of October meeting minutes: No questions or changes. Accepted as written.

IV. Principal's report- Mr. Percoski

- a. Health Room Volunteers very helpful, space next door to Nurse Allison to be ready soon
- b. End of Semester 20th last day of school, *dismissal at 12:15pm*
- c. End of Year Celebrations on December 19th and 20th
- d. American Education Week-Guess the Teacher: Reading off facts in morning announcements about a teacher and kids must guess and told at the end of the day
 - Ms. Banks-4yo called 911 when she saw a fire, pole vaulter
- e. Positive feedback on Daddy Daughter in February and not during December
- f. Yearbook: Ms. Graham, Ms. Collins—submission of pictures for the events, orders after Thanksgiving

V. Reports

a. President – Kari Armstrong

- Ashley Robinson had her baby on Nov 18th: Anne Louise Bowers Robinson! So precious!
- December board meeting: *Tuesday, December 3rd at 6:00 pm (Grove Park Clubhouse)*-Board liked to have it catered and pay money than to have potluck. Catered from Swanky's, bring \$10 and RSVP here: <https://www.signupgenius.com/go/10c094ea9ab28ab9-december>
- No December 17th Board Meeting
- Board okayed purchase of paper cutter for the upstairs copier
- Discussion of a purchase of a bulletin board for the lobby or screen for the lobby for parents to see announcements when entering the school
- Submission for Foxes' den: Submit this week for the December 1st issue
- Reminder to email flyers to your VPs or put flyers from the event in your event binder

b. Secretary – Jennifer Chow: No update

c. Treasurer – Carmen Henson

- \$17,656 for membership/donation, spent \$1570, Balance: \$27,990
- 501c3: Still pending. Asked us to clarify documentation and charity status. Will send appropriate information to the state and will have non-profit status soon!

d. Fathers of Forest Hill – Matt Mitchell

- Charity Basketball Game-
 - ***THIS THURSDAY, Nov 21st @ 6-8:00pm, Doors open at 5:30pm, \$5 admission, cash only-to support West TN Veterans' Home***
 - Thanks to Kari and Melissa for their help! Communications Team is awesome to help get the word out! **Still need to get the word out!**
 - Houston Honors Academy Students to help (Kari-in charge directing them), Brian Curry to be scorekeeper and DJ, K-club for concessions (Pizza, candy starting at 5:30p, cash only)
 - Will Coleman, Jeremy Hunt, Weaver, Elliott Williams, Greg Buckner, Pouncer, Flash the Fox, another secret mascot, Ms. Pickens is a coach, Mayor Palazzolo, McGruff the Crime Dog, Germantown Fire Truck
 - 2-20minute halves (students and teachers, 2nd half-celebrities, 3point shot, hot wing eating contest, parent child, Houston High Cheer)
 - **ACTION:**
 - Get the word out about the event**
 - No specific Signup to help, but come to the game, help where there is a need**
 - Wear Orange PTO shirt**
 - Setup after school on Thursday**

- e. Care & Compassion – Adrienne Berry
 - Ms. MacFeggan -family dog died-sent frame and note of condolences
- f. Teacher Appreciation – Adrienne Berry
 - Ashley Robinson: grab and go dinner donated by Chicken Salad Chick, Frost Bake Shop, Chill Frozen Treats and Sweets and Whole Foods
 - Thank you for your help: Wendy Camamile, Courtney Conaway, Yemi Emereuwao, Anna Fagala, Sara Foley, Katie Gabb, Shawn Irving, Susan Miller, Ashley Pera
 - Teachers loved having a grab and go dinner during Parent Teacher conferences.
- g. Legislative – Brian Curry
 - Board of Education Meeting this past Tuesday
 - Ms. Workman and 4th grade student, Molly Furman recognized anti-bully program-Olweis. Teacher and student from each school certified in this program-leading anti-bully and kindness culture.
 - Next meeting December 9th, 6:30pm, Monday—maybe discuss land swap
 - 2021 Calendar to be posted likely on December 9th
 - Kari encourages us to attend the meeting or listen to the notes online.
 - November 12th meeting: <https://www.youtube.com/watch?v=UsMyF20iTzk>
 - Board of Education Website for upcoming meetings, agendas, recordings, and minutes: <http://www.gmsdk12.org/boardofeducation1.aspx>
- h. Pancake Breakfast – Courtney Browning
 - December 14th, 7:30-10:30am, RSVP on Signup Genius found in the Foxes’ Den issue
 - So far have 100 RSVPs
 - Signup Genius for other items coming soon
 - Staks to donate pancake batter, Cappuccino providing coffee, need help with getting bacon or sausage—contact Aramark, other parents who own restaurants or ability to order thru big supplier for cheaper
 - Dads and Mr. P to help cook pancakes, Staks can provide tutorial
 - Will have winter wonderland décor near Flash the Fox for pictures, projector for snowflakes, and holiday music
 - Spirit Shop, Face Painting and Craft-Plans keep everyone on this side of the school
 - **ACTION:**
 - Need help with white Trees or white branches to decorate, maybe ask Ashley Pera for décor
 - Anyone has way to get bacon or sausage donated or discounted please contact Courtney

- i. Room Parents – Sarah McMaster
 - Winter Parties coming soon, Dismissal at 12:15pm, Each class will have a sign out sheet if you want to dismiss after the party
 - December 19th @ 9:00 am: Preschoolers
 - December 20th:
 - 9:00-10:15 am: Kindergarten, 2nd Grade, 4th Grade
 - 10:30-11:45am: 1st Grade, 3rd Grade, 5th Grade

- j. Teacher Treats – Sarah Naffziger
 - Blessing mix in FHES cups for today and Smoothie King for the teachers. Able to give the bus drivers and helpers the treat also.
 - From teacher surveys, teachers enjoy caffeine and kcups for the keurig
 - December 18th-Winter Wonderland Decor in 102, No treat shop based what teachers wanted. Hot cocoa bar (cute cups with Santa hat) and Gift cards
 - Need \$5 Gift Cards- Cappuccino Coffee Shop, Java Café, Dunkin Donuts, Starbucks, Panera
 - Choosing these stores to keep with our warm drinks theme and to also support the local businesses that help support our school
 - **ACTION:**
 - Communications Team to move teacher treats signup to the top of FB and newsletter as gets closer
 - Sign up to bring get \$5 gift card to specific places:
 - <https://www.signupgenius.com/go/70a0c4da9a72ba1f49-gift>

- k. VP volunteers – Melissa Salazar
 - Library still needs volunteers: help the children find books in their AR range and help straighten books after the children find them
 - Health Room volunteers needed
 - Student Vision Screenings volunteers-Friday, December 6th. Escorting the students to the screenings. **ACTION:** <https://www.signupgenius.com/go/70a0549acae28a31-vision>
 - Volunteer hours due December 3rd to Melissa. Can email your total hours and can estimate the rest of December hours. Melissa to send reminder soon.
 - Spirit wear-long sleeve spirit wear available at the Pancake breakfast. Limited supply, but able to order more that day.
 - Luncheon for the Teachers- Friday, December 6th
 - Board to provide lunch for teachers as end of semester thank you
 - **ACTION:** Help bring items for the luncheon by 10am
 - <https://www.signupgenius.com/go/70a0549acae28a31-staff>

I. Mother Son Event-Maura Parks

- The Joys of Boys, The Yard in Arlington-indoors, Laser tag-January 24th, Friday
- Likely to stagger times or rotation areas for the different age groups
- **ACTION:**
 - Need-Nerf guns put name on the nerf gun if you want it returned, can be picked up or drop off at the shop-Pigtails and Crewcuts
 - Need Nerf gun bullets

VI. **Important dates**

- a. *Thursday, November 21st* – Charity basketball event
- b. *Friday, December 6th* – Lunch for FHES faculty and staff
- c. *Saturday, December 14th* – Pancake breakfast
- d. *Friday, December 20th* – ½ day; last day of school before break

VII. **Next board of managers meetings:**

Tuesday, December 3rd at 6:00 pm (Grove Park Clubhouse)-catered, remember to RSVP

NO MEETING ON DECEMBER 17TH

Tuesday, January 21st at 9:15 am

VIII. **Meeting ended at 10:10 am**

Submitted by Jennifer Chow