

FHES PTO Board of Managers Meeting Minutes

FHES Cafeteria

October 22, 2019 at 9:15am

I. Members Present/Absent:

Name			Name		
President	Kari Armstrong	✓	VP of Hospitality	Ashley Pera	✓
Principal	Zac Percoski	✓	New Families	Wendy Camamile	✓
Assistant Principal	Kendra Pickens		Teacher Appreciation	Ashley Robinson	✓
Teacher Representative	Amanda Lewis	✓	Teacher Treats	Sarah Naffeiger	✓
Parliamentarian	Chelsea Slabaugh	✓	VP of Volunteers	Melissa Salazar	✓
VP of Communications	Krista Antonuk	✓	Fathers of Forest Hill	Matt Mitchell	✓
News	Joni Hester	✓	Field Day	Laurie Wissman	✓
Newsletter	Tracey Smith		Fine Arts	Robyn Pela	
Social Media	Miriam Fruitt		Health and Wellness	Sara Carr	
VP of Events	Lisa Garten	✓	Library	Brianne Davis	
Book Fair	Jennifer Stewart	✓	Room Parents	Sarah McMaster	✓
Father/Daughter Event	Jenaleigh Bingham		SPED Awareness	Leslie Mitchell	
Grandparents' Night	Toni Nygren	✓	Secretary	Jennifer Chow	✓
The Foxtail Fling	Ginger Wilkerson		Care and Compassion	Adrienne Berry	✓
Spring Fundraiser	Anna Moore	✓	Legislative	Brian Curry	✓
Mother/Son Event	Maura Parks		Membership	Emily Oppenheim	✓
Pancake Breakfast	Courtney Browning	✓	Membership	Cris Williams	✓
VP of Fundraising	Karen Van Steenberg	✓	Treasurer	Carmen Henson	✓
Donation Drive	Denise Stumph		Assistant Treasurer	Natalie Stickles	
FUND Development	Jenny Davis	✓			

II. Welcome: Kari welcomed everyone and called the meeting to order at 9:15am

III. Approval of September meeting minutes: No questions or changes. Accepted as written.

IV. Principal's report- Mr. Percoski

- a. Appreciate Ms. Mock for Book Fair, over \$20, 000 – will be used for library events, books, and incentives for reading
 - Likely will changed out of Scholastic to another company for next year
 - Appreciate the support of PTO
- b. Appreciate Teacher treats and their committee. The teachers have loved having treats.
- c. Officer Mike and Mr. Percoski—sleeping on the roof Oct 24th!
- d. Parent Teacher Conference Night: teachers will send letters to students they feel need a conference and will also send one to the rest of students that may not need one, but parents can schedule one if they want one

- e. Email of Bully Program sent through skyward: With similar language mirrored in the middle and high school for the bullying program. Teachers will go through training to help students resolve conflict with friends before it gets to bullying and to differentiate between disagreement and bullying. The program will help with prevention and to have all in the district on the same page. Please look for the information and discuss with your kids.
- f. Red Ribbon Week: Ms. Workman will send a flyer home with activities for next week
- g. Questions from the board:
 - Are they building another lake near the parking lot? No, just rainwater run off and being secured with rocks. Sod being laid and will be able to use for different field day activities
 - Will there be expansion of parking spaces? Will discuss with Office Mike and look for other parking along the playground and make sure parents are aware of all options
 - Veterans program: *only for students, veterans and their families* and will be live streaming on Facebook
 - Flash Cash: Will offer more options for them to “buy” items or funs to dos

V. Executive committee reports

- a. President – Kari Armstrong
 - Foxes’ Den- good information, great feedback from parents that it is helpful
 - Sign up Genius—good process that it goes to the whole school and then to the board to fill in spots
 - Germantown Municipal Council Dinner: Agenda passed around for those not able to attend and a directory with each schools’ PTO boards and contact information
 - December PTO meeting on December 3rd, Grove Park Clubhouse at night 6:00 pm, potluck, more information to come
 - Foxtail Fling Tickets Refund-all ticket purchases have been refunded
- b. Secretary – Jennifer Chow
 - Vendors: Reminder to let Jennifer know if you need a new vendor for your event. She also has a list of already approved vendors. Email her at if you need to see the list
- c. Treasurer – Carmen Henson
 - Finance Summary: About \$1500 was brought in and we spent \$755, financials attached
 - 5013c- still waiting on final paperwork

d. Events – Lisa Garten

- Book Fair- Jennifer Stewart did a great job, Wendy Camamile-igloo, Krista Antonuk-previous experience and guidance
- Mother Son Event: changed to January—24th or 31st a Friday night, planning to do at the Yard in Arlington-laser tag, NERF, likely stagger times for the little kids

e. Fundraising – Karen Van Steenberg

- Donation Drive: \$14735. 29, Flash the Fox was successful to help bring close the gap to get to our goal
- Pancake Breakfast: will be offering auction and spirit wear as fundraiser
- Donation from businesses- keep Karen updated about who donated, and any information (if they want to donate or not, if they were great to work with...)
- Donation drive letters will be sent out soon

f. Volunteers – Melissa Salazar

- Remember to keep up your hours and will ask about total hours sometime in December for the 1st semester

VI. Committee reports

a. Book Fair-Jennifer Stewart

- Thank you for all your help and to Lisa and Krista, Wendy Camamile
- Teacher Breakfast-Wendy Camamile got donations and this was a wonderful addition to the week
- Total as of today: \$20251.15. Plans to leave online shopping open until the 28th
- Mrs. Mock will receive about \$4000 from this and will get iPads for kids to be able to search the card catalog on their own!

b. Fathers of Forest Hill- Matt Mitchell

- **Veterans Charity Event:** Thurs, November 21st (6-8pm)- open to everyone and the public, \$5 entry
- Mr. Simons' choir group to sing national anthem
- Teacher/student game, dunk contest, 3pt contest, community leader for game, local athletes
- ***If you have any contacts or athletes to come, please email Matt***
- ***Also need an MC for the event***
- Ms. Spain and Ms. Sullivan to handle concessions with money going towards their student clubs they organize

c. Fund Development -Jenny Davis

- Waiting on 5013c status for box tops and Kroger
- Nov 14th (tentative): spirit night at Mellow Mushroom
- Latest Spirit Nights- Domino's donated \$192 and Forest Hill Grill donated \$95

d. Health & Wellness – Sara Carr (presented by Melissa)

- Another health room separate for parent volunteers getting set up
- Blue health room cards in wed folders this week for the parent health room
- Coordinated Health Committee: Sara to serve as the parent liaison to this committee. Mandate from the state of TN to show how we improve the health of our students, documenting what we do, participate in various contests-walk across TN-log miles of walking, biking. Ms. Bank won in previous years. Encourages students to do physical activities inside and outside the school.
- National Crunch Day with Apples: Jones Orchard bringing apples this week. Mr. Percoski will be in a chopped contest in the cafeteria during all lunches and that will be on the menu next week. Kate Crowder to record and will post some pics on Facebook

e. Legislative – Brian Curry

- School Board meetings
 1. Sept Board of Education meeting: Ms. Kougher was given an award: TN Art Education recognizes art educators, will place in foxes' den
 2. Nov 12th BOE meeting—working session at 5:30pm (no public interjection), 6:30pm open meeting to talk but must sign in with the topic you want to speak about, and you have 3 minutes to discuss with the board
 3. Land swap: school board sent meeting date to the city and no response on the city yet
 4. School board meetings on Tuesdays
- ***Germantown Education Commission (different than Foundation)***
<https://www.germantown-tn.gov/government/city-boards-commissions/education> -
Application for teacher of the month and for youth excellence award each month. Recognition at the BMA meetings. Please nominate a teacher!

- f. New Families – Wendy Camamile
- Started giving school tours, Fridays at 10 am, Flexible with some families that need other times
 - Binder for the families with pens and information about our school
 - ***If interested in giving tours, email Wendy and she will train you!***
- g. Pancake Breakfast – Courtney Browning
- December 14th, Forest Hill families, Free event
 - Fundraising will host a holiday shop-spirit wear
 - Will send out more details and sign up genius soon
 - Likely will try and get coffee and some other items donated from businesses too
- h. Room Parents – Sarah McMaster
- All should have received emails from your room parent
 - Grade leads told room parents to send out how much money collected and needing
 - Overall money collected went well. Older grades have less participation
 - Ms. Workman-Forest hill first foxes’ group for red ribbon week planning to decorate pumpkin with red ribbon week message: “Send a message and say no to drugs.”
Room parent may need supplies and teacher may need help to decorate pumpkin with the class. Judging on Halloween for best pumpkin decoration and win extra recess. Days for each class to decorate depend on teachers and room parents.
- i. Teacher Appreciation – Ashley Robinson
- Parent Conferences: Nov 4th, providing grab and go meals for the teachers
 - Chill is providing sweet treats and Frost providing 150 mini cupcakes
 - 3:30 setup meal, conf 4-7, clean up afterwards
 - Email Ashley if you can help
- j. Teacher Treats – Sarah Naffziger
- Thank you to the committee and all who donated to each of the treats
 - Bella Café to offered to do free smoothie/coffee bar on Halloween at 7:00 am for all the teachers
 - Smoothie King on Nov 19th, - smoothie bar. Will have grab and go smoothies we deliver room service to the teachers with harvest blessing mix and thank yous with FHES cups.

VII. Important Dates

- a. Thursday, October 24th – sleeping on the roof!
- b. Monday, November 4th -Parent Teacher Conferences
- c. Tuesday, November 5th – NO SCHOOL
- d. Monday, November 11th – Veterans’ Day Celebration
- e. Thursday, November 21st – Veterans’ Charity Basketball Event

VIII. Next board of managers meeting:

- a. Tuesday, November 19th at 9:15am
- b. Tuesday, December 3rd at 6:00 pm (Grove Park Clubhouse-potluck)

Meeting ended at 10:20am

Submitted by Jennifer Chow